

# **CHATHAM ELEMENTARY SCHOOL**

**SCHOOL COUNCIL**

**2009 - 2011**

**SCHOOL IMPROVEMENT PLAN**

**2009 REPORT**

**CHATHAM ELEMENTARY SCHOOL**

**SCHOOL COUNCIL MEMBERS  
2009 - 2011**

Gaylene Heppe	Principal
David Murdock	Community
Nancy Phelps	Community
Amanda Julin	Staff
Amy Majka	Staff
Jill Malinowski	Staff
Heather Nickerson	Parent
Amanda Love-Monahan	Parent
Wendy Papenfuhs	Parent
Saga Rivers	Parent

Chatham Elementary School  
School Improvement Plan

2009-2011

**Accountability**

Goal # 1: Determine instructional effectiveness and establish performance accountability for all students.

<u>Objective</u>	<u>Person(s) Responsible</u>	<u>Resources</u>	<u>Timeline</u>
Continue to administer DIBELS (Dynamic Indicators of Beginning Literacy) at all grade levels, K-4, and train new staff members in DIBELS implementation.	Intervention Team, Classroom Teachers, Reading Specialist	Subscription to AIMSweb yearly	Ongoing
Administrators will review the relevance of the Stanford Achievement Test in Grade Three in October.	Gaylene Heppe, Jill Malinowski, Joan Goggin, Dr. Mary Ann Lanzo	Purchase of Testing materials	Review for Fall of 2009
Continue to meet the Grades Three and Four MCAS Mathematics Performance Target for 2009-2010 of 84.3.	All Staff	Study Island Software, other materials determined necessary	Review in Fall 2010
Continue to meet the Grades Three and Four MCAS ELA Improvement Target of 86.6 or the Performance Target for 2009-2010 of 90.2	All Staff	Study Island Software, other materials determined necessary	Review in Fall 2010
Develop Standards Based Report Cards for Grades K-4	All Staff Gaylene will facilitate compiling work from 2008-09	Support from I-Pass	Will review the completed report cards in Fall 09 and begin use.

Administer DIBELS and other AIMSweb curriculum based assessments in Fall, Winter, and Spring to identify students in need of Early Literacy, Early Numeracy, Reading, and Math support in Grades K-4	All Staff Helen Finn will facilitate ELA Title I will facilitate Math Cheri Armstrong will manage data base and monitor student progress	Subscription to AIMSweb yearly	Ongoing
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## Collaboration

Goal # 2: Increase collaborative efforts in the system and develop appropriate plans for implementation.

<u>Objective</u>	<u>Person(s) Responsible</u>	<u>Resources</u>	<u>Timeline</u>
Have consultants visit to review the Scott-Foresman math program. Encourage peer coaching and discussion opportunities for teachers.	Susan DiGiacomo, Lori Souve, Gaylene Heppe	Consultant will be free	Set date in Fall 2009
Continue to collaborate with and develop relationships with other community organizations (Police, Fire, Cultural Council, Chatham Garden Club, Friends of Chatham Waterways, Friends of Pleasant Bay, Art of Charity, Marconi Maritime Museum, Monomoy Child Services, Audubon, and Chatham Recreation to name a few).	All Staff	None	Ongoing
Further develop transitional meetings between Grade Four and Grade Five staff for curriculum discussion (fall) and student placement (spring).	Gaylene Heppe, Lisa Sjostrom, Grade 4 and 5 Staff	None	Yearly determination

Conduct weekly grade level meetings to discuss curriculum, creation of common assessments in various subject areas, student issues, and data analysis.	Gaylene Heppe, Helen Finn, Lori Souve, All Staff	Reserve 30 minutes of Common Planning Time	Yearly
Continue to enhance the Visual and Performing Arts curriculum by engaging community specialists to work with students and staff (Adventures in Art, Harwich Jr. Theater, and other local artists).	Luann Angelone, Kitty Moye, George Scharr (Cape Cod Symphony)	<i>Musicworks</i> , Investigate HJT	Review in Spring 2010

## **Communication**

Goal # 3: Improve communication among students, parents, educators, and the community regarding the school system's responsibilities, policies, programs, and achievements.

<u>Objective</u>	<u>Person(s) Responsible</u>	<u>Resources</u>	<u>Timeline</u>
Continue to provide valuable information for parents on school issues in "The Scoop" school newsletter.	Gaylene Heppe, Jill Malinowski, Margie Klonel, Rotation of Staff	Faith Caswell,	Review Yearly
Improve the school website to include pages from each grade level that are updated on a regular basis.	Gaylene Heppe, Deb Morgan, Penny Allen, Sandy Hanson	TBD	Review progress Spring 2010
Promote the School Choice program in newspapers (The Cape Codder, The Chronicle, and The Cape Cod Times) , on the local Cable Station and on the District Website.	Administration		Ongoing

Submit weekly articles to local newspapers to inform the community of school happenings.	Staff submit items to Paul Mangelinkx		Ongoing
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## Curriculum

Goal # 4: Provide students with curricula materials and programs that will provide the knowledge, attitudes, and skills necessary for effective living in a complex, diverse world.

<u>Objective</u>	<u>Person(s) Responsible</u>	<u>Resources</u>	<u>Timeline</u>
Continue to implement the Scott-Foresman math program at all grade levels.	All Staff and Support Personnel	Yearly purchase of consumable materials	Yearly
Implement the cohesive ELA program for Grades K-4 by continuing to work with consultants from Scott Foresman and Harcourt.	Gaylene Heppe, Helen Finn	Consultants will be free	Review needs yearly
Develop a comprehensive curriculum for Social Studies.	Joan Goggin and Committee	TBD in review of materials	Summer 2009
Expand opportunities for the learning of a foreign language during the school day by utilizing the .3 position for foreign language in the proposed budget.	Gaylene Heppe, Cherian Armstrong	Assessment of material needs	Summer 2009

## Staff Development

GOAL # 5: Create educational opportunities focused on professional growth and development for all public school instructional and support staff.

<u>Objective</u>	<u>Person(s) Responsible</u>	<u>Resources</u>	<u>Timeline</u>
Provide school-based professional development that focuses on instructional strategies for teaching the skills necessary for creative thinking in the 21 <sup>st</sup> century.	Administration	Consultant Fee	Specific dates TBE for 2009-10 school year
Investigate a model for self-regulation/social skills to be used Pre-K through Grade 4.	Administration	Consultant Fee	Specific dates TBE for 2009-10 school year
Provide yearly meetings for staff to update them on the constantly changing expectations and procedures for special education referral, curriculum accommodation plans, and 504 plans.	Joan Goggin	None	Fall 2009

## Support for Students

**GOAL #6:** Create an atmosphere that promotes and teaches respect, responsibility, and communication. Ensure that the academic and social needs of all students are monitored and supported in a timely, appropriate manner.

<u>Objective</u>	<u>Person(s) Responsible</u>	<u>Resources</u>	<u>Timeline</u>
Continue to assess and monitor the progress of the academic and social needs of every student.	All Staff, Cherian Armstrong (Progress Monitoring), Jill Malinowski TAT and Social Skills	AIMSweb Subscription, Social Skills Checklist	Review and determine adjustments to assessment schedule yearly
Provide summer tutoring for at-risk students in the area of reading.	Administration	Salary for Coordinator and Staff	Review yearly
Provide early, intensive support for students determined to be below the benchmark	Intervention Team, Helen Finn, Lori Souve	Staffing for Tutor positions	Review yearly

scores in Math and English Language Arts.			
Collaborate with Police and Fire Departments to maintain crisis plan and to practice evacuation and lockdown protocol.	Crisis Team	None	Ongoing
Continue to collaborate with existing community resources and expand opportunities for students to participate in science, history, and cultural events.	Administration, Staff, PTO		Ongoing
Provide clear guidelines for our needs in order to better utilize the talents of those volunteers participating in the VIPS program.	Gaylene Heppe, VIPS Coordinators	VIPS Salaries	Ongoing
Investigate expanding opportunities for volunteers who could work with students in Grades 3 and 4 in the Homework Club model.	Gaylene Heppe, VIPS Coordinators, PTO	Volunteers	Ongoing

## Technology

GOAL # 7: Integrate technology in all content areas into the elementary school program.

<u>Objective</u>	<u>Person(s) Responsible</u>	<u>Resources</u>	<u>Timeline</u>
Maintain a certified .6 technology teacher for the computer lab.	Administration	Budget 2009-2010	Yearly Budget determination
Continue to provide student access to Study Island for MCAS tutorial support in ELA and Math.	Gaylene Heppe, Deb Morgan, Penny Allen	Study Island yearly subscription	Review yearly
Investigate opportunities to integrate Science, Technology, Engineering, and Math.	Gaylene Heppe, Penny Allen, Cherian Armstrong, Deb Morgan	TBD	Review yearly